DUNBAR CHOIR

Choir Officer Responsibilities

President
Model good conduct of an ensemble member.
Check Props Box at end of week and present to class.
Fill in other officer duties that are needed when officer is absent.
Consult with Mrs. Marsh on issues/ideas for/from ensemble.
Speak to audience at concerts.
Participate in quarterly meetings of the leadership team.
Encourage choral members to participate in fundraisers.
Be an advocate of the choral program.
*Remember: You were elected because the ensemble respects your leadership skills.

Vice President
Model good conduct of an ensemble member.
Deliver class announcements.
Speak to audience at concerts.
Fill in Presidential duties when President is absent.
Take on role of President if President is unable to fulfill duties.
Participate in quarterly meetings of the leadership team.
Encourage choral members to participate in fundraisers.
Be an advocate of the choral program.
*Remember: You were elected because the ensemble respects your leadership skills.

Secretary
Model good conduct of an ensemble member.
Take daily attendance in class.
Take attendance at concerts.
Participate in quarterly meetings of the leadership team.
Encourage choral members to participate in fundraisers.
Be an advocate of the choral program.
*Remember: You were elected because the ensemble respects your leadership skills.

Librarian
Model good conduct of an ensemble member.
Get copies of music for choir members.
File music in music library.
Participate in quarterly meetings of the leadership team.
Encourage choral members to participate in fundraisers.
Be an advocate of the choral program.
*Remember: You were elected because the ensemble respects your leadership skills.

Historian
Model good conduct of an ensemble member.
Take pictures throughout the year of rehearsals, concerts, and other choral events.
Collect pictures from other members of the ensemble from choral events.
Create End-of-Year video for Choir Awards Ceremony.
Participate in quarterly meetings of the leadership team.
Encourage choral members to participate in fundraisers.
Be an advocate of the choral program.
*Remember: You were elected because the ensemble respects your leadership skills.

Advocacy
Model good conduct of an ensemble member.
Manage and regularly update choir social media accounts.
Be in charge of videoing concerts and working with Mrs. Marsh to post on YouTube Channel.
Help Historian with End-of-Year video for Choir Awards Ceremony.
Participate in quarterly meetings of the leadership team.
Encourage choral members to participate in fundraisers.
Be an advocate of the choral program.
*Remember: You were elected because the ensemble respects your leadership skills.